

# LIMERICK PUBLIC PARTICIPATION NETWORK

---

## *City & County Plenary Meeting*

*Christ Church Hall, Limerick*

*January 16th 2017*

---

## MINUTES

Present; James O'Donoghue, Prionsias McMahon, Pat English, Pat Cummins, Anne Marie O'Connor, Maureen Browne, Anneke Vrieling, Deirdre Barrett, Noreen Meagher, Martha Potter, Vivienne O'Connor, Trish Forde Brennan, Edel Geraghty, John Keane, Donnah Vuma, Tracy McElligott, Teresa Wallace, Liz Price, Helen Flanagan, Susan O'Neill, Mark Ryan, David Thompson, Brian Thompson, Cait ni Cheallachain, Noreen Waters, Oliver Creighton, Catherine Aylmer, Jim Prior, Zara O'Driscoll, Elisa O'Donovan, plus one from Croom FRC that I can't read on sign in sheet.

In attendance; Vicky Ward.

Apologies;

Minutes and Matters arising;

### Minutes

The following amendments were proposed and agreed by all;

Vivienne O'Connor missed from apologies, page two - paragraph titled Budget Amendments - remove limerick from limerickppn.ie. Correct wording for Purple up Campaign to be inserted

### Matters Arising

Open discussion in relation to questions raised following decisions made at the last plenary and emails sent from some MO's not being circulated to the wider membership. All agreed to make changes to the way the PPN operates internally and to allow bulk emails where the members email addresses are visible. Susan O'Neill stated she was very concerned her email hadn't

been circulated and Vivienne O'Connor urged members to be mindful of Data Protection and the content of emails leading to possible liability. All agreed to abide wherever possible by the May 2016 guidelines and the circular in relation to these will be circulated to all members. Clear actions after each plenary to be agreed.

JOD mentioned that following the last plenary some decisions were rushed and equally some feedback was that the meeting was very successful. JOD stated that all decisions made at the last plenary were unanimous and nobody present expressed disagreement. Tracey McElliott stated that she was at the meeting but her group were not happy with the decisions when they were fed back after the plenary. Martha Potter stated that she has attended every single meeting, decisions have to be made and revisiting the same decisions over and over does not allow for progress. If people are not attending meetings decisions still have to be made and there has been a lot of positive progress.

Brian Thompson stated that people have an obligation to attend meetings if they wish to participate in decisions and alternative electronic methods allow for wider participation. Concerns expressed from floor that all may not be able to access or use electronic methods and shared computers at work may not be secure. John Keane expressed concerns re using a .ie domain and its lack of security.

Anneka Vrieling said maybe clearer explanations on survey monkey would be helpful and research into why groups not attending. This was completed by Matt Cannon previously but results were not conclusive.

Prionsais McMahon stated the PPN needs to draw a line under issues, learn from mistakes and concerns and move forward. Not constantly revisit the same decisions.

Agenda Items;

#### LCCC AS HOST EMPLOYERS

Secretariat proposed that LCCC act as host employers following a recruitment process until December 31st 2017. This will allow the PPN to address any issues that are present before registering as a company for 1st January 2018.

They further proposed that the employee be homed in a PPN rented office in The Central Buildings Project to enable clear autonomy for the employee.

Discussion on above. Vote carried for LCCC to be host employer as outlined above. Vote not carried for The Central Buildings Project office and to seek suitable space from LCCC.

#### TEMPORARY COORDINATOR

#### DRAFT BUDGET AND WORKPLAN

Budget amendments;

Travel reduced to €6000.00, Training increased to €4500.00, Pat Cummins spoke about C&V awards and Elisa O'Donovan spoke about accessibility / barriers project.

Budget with above amendments passed.

Coordinator to provide a mileage breakdown quarterly at each Plenary meeting  
Workplan;

Add linkage group establishment as action 7 in work plan.

Annual registration to be completed and groups to be aware that they are removed if they do not register. Jimmy Prior suggested asking local groups before deleting registrations. All agreed.

Work plan agreed.

## POLICY AND PROCEDURES AMENDMENTS

Agreed that amendment to allow dual role be passed - with the provision that elections will give priority to members that do not have a dual role.

Amendment to include virtual attendance - minus survey monkey use - accepted.

All agreed

VW asked can the Rep Charter be left until next plenary. All agreed.

VW asked if 2 or 3 members would volunteer to assist with a full review of policies and procedures. All agreed good idea. If interested and available will email coordinator.

A.O.B.

Trish Forde Brennan - asked re laptops. VW explained this is now sorted out and they are returned or en route to being returned.

Mark Ryan - gave thanks to the wider PPN, Secretariat and VW on behalf of NFRC. He was delighted to be able to assist the PPN with their first coordinator contract. He stated that Secretariat members have shown huge commitment to the PPN.

Anneka Vrieling - More geographical spread for meetings please. Also information shared by PPN from other sources but not West Limerick Resources. VW explained she shares what she is given but will make contact to be added to their mailing list.

Anne Marie O'Connor explained that due to an increase in her work commitments she was stepping down from the Secretariat.

## **\*Further information following Plenary**

Central Buildings ratified via email by a majority of those who had attended the Plenary. This was due to already having made a commitment to the office and LCCC approval as value for money.

Data Protection – the coordinator contacted the office for data protection and it was advised that it would be a potential breach of data to allow all emails visible. Permission was not to be assumed by membership of the PPN. Additional permission to be sought during annual re-registration process and if all agree it will be implemented.