

**PPN Secretariat Meeting**

**Minutes 31.08.2017 6pm**

**Attendance:**

PC, VM, TFB, NC, JOD, AB

PE & PM arrived during meeting

LK sent apologies

**1. Previous minutes not available this evening:**

Deferred until next meeting

TFB – add an agenda item re draft budget circulated

**2. Plenary Preparation Items:**

Reps charter is not acceptable to TFB. On agenda for ratification at Plenary.

Secretariat will be requesting the travel budget increased to €10,000 at Plenary.

Discussion between Secretariat relating to email sent to MO.

Coordinator was requested to join meeting.

TFB drew attention to draft budget sent to a member, contents not seen nor agreed by secretariat. VW apologised for sending.

Discussion around 73k being allocated at start of year and then released to PPN on a monthly basis after 4 months at 1/9. NC to answer questions from the Plenary, all agreed.

**3. Proposal**

Email sent from NC this evening re Ciara Farrell (CF) , LCCC, attending Plenary this evening. Not all in agreement. Vote held on CF attending part of meeting = 4 v 4. Not being invited to attend.