

Community Leisure and Emergency Services SPC Linkage Group Meeting

Tuesday 13<sup>th</sup> June 2017, The Gallery, 7.30pm

**AGENDA and MINUTES**

Agenda Items from coordinator;

1. **SPC agenda item** (PPN reps request to be included in the next agenda) – The PPN request that minutes of SPC meetings are circulated with 10 working days following an SPC meeting to facilitate PPN Reps disseminating information to the member organisations they represent.

**Actions: EOD to send email to SPC chair and administrator on behalf of PPN reps**

2. **SPC agenda item** (PPN reps request to be included in the next agenda) - PPN Reps are elected to represent communities in Limerick City and County. The PPN request that agendas for SPC meetings are circulated at least two weeks in advance of the meeting. Last minute items could be included under A.O.B.

**Actions: EOD to send email to SPC chair and administrator on behalf of PPN reps**

3. Reporting – The coordinator sent a draft Rep Charter. Included in this was a template report form. Can the reps please take turns in completing following each SPC please?

**As the Rep Charter is still in draft format it was decided that we would unable to complete this form until the charter is finalized and passed. Will this happen at the next plenary meeting? We have suggested that a request is made to LCCC to be able to publish SPC minutes and agenda's on the PPN website. SPC minutes and agenda are not currently publicly available from LCCC.**

4. Attendance – The coordinator has to start tracking Rep attendance at linkage group meetings and SPC's. Can one Rep take the task of reporting attendance following each please?

Other Items, from Reps or members;

1. Suicide Prevention group report and agenda – **Feedback from previous meeting discussed. EOD raised media reporting on suicide in local media. Decided to try and engage with local media by inviting them to a working group to get them to buy in to HSE Mid-West guidelines for media reporting.**
2. CPN accessibility queries from last SPC- **EOD fed back on Access Officer questions asked at last SPC meeting**